

**Ethiopian Airlines Aviation Academy
Commercial & Ground Services Training
Basic Courses for Travel Agents (Certificate Program)**

No.	COURSE NO.	COURSE NAME	CREDIT HOURS
1	ETCG-003-P	BASIC AIRLINE PASSENGER RESERVATION, FARES & TICKETING	126
2	ETCG-007-G	GALILEO AUTOMATED PASSENGER RESERVATIONS & TICKETING	100

Modules: Geography in Travel Planning

1. Travel Formalities
2. Planning Itinerary
3. Air Fares and Ticketing
4. Technology in travel Industry
5. Electronic Booking Tool (Galileo)

Requirement for Entry: Grade 12 complete or 10+2 complete. Entrance Examination result of minimum 50%

Class Start Date: 07 February 2017 for **ETCG -003-P**

Class Schedule: Classes will run from Monday to Friday in the mornings from 08:00-12:30 for half a day

Duration: a total of 126 contact hours for ETCG-003-P = 32 working days and 100hours for Galileo training to complete the program

Award: Certificate in Basic Airline Reservations & Ticketing and Basic Galileo Reservations & Ticketing upon successful completion

Price: **USD800.00** for Basic Training and **USD437.00** for Galileo Training, total **USD1237.00** (excluding VAT). Payable at **Ethiopian Birr** at the exchange rate at the time of payment

Payment: first round payment **USD800.00 or ETB 18, 526.00** (excluding VAT) must be made before start of the training for Basic Airline Passenger Reservation, Fares & Ticketing. The remaining **USD437.00** (excluding VAT) is paid upon successful completion of ETCG-003-P

Registration: from 16-20 January, 2017 at Ethiopian Aviation Academy. Come with 'Kebele' ID, two passport sized pictures and original & copies of educational credentials.

Payment Period: between 23 January -31 January, 2017 at the Commercial Bank of Ethiopia- Airport Branch. Payment must be made by **C.P.O** by the name of "**Ethiopian Airlines Enterprise**". All payments made are non-refundable once training has started.

IMPORTANT: Please make sure you have Advised your CPO number to our office by telephone numbers: **0115-178-842/372 or 0115-174-427/ 372** after payment.

Thank you for choosing our training service

**Ethiopian Airlines Aviation Academy
Commercial & Ground Services Training
IATA Foundation in Travel & Tourism (Diploma Program)**

No.	Module
1.	The Travel and Tourism Industry and the Travel Professional
2.	Geography in Travel Planning
3.	Travel Formalities
4.	Air Transport Essentials
5.	Introduction to Rail Products
6.	Land Transport – Car & Camper
7.	Hotels
8.	Introduction to Water Transport: Ferries & Cruises
9.	Tour Packages
10.	Serving the Travel Customer
11.	Air Fares and Ticketing
12.	Technology in the travel industry
13.	Electronic Booking Tool-Galileo

Requirement for Entry: Grade 12 complete or 10+2 complete. Entrance Examination result of minimum 50%

Class Start Date: 07 February 2017

Class Schedule: Classes will run from **Monday to Friday** in the mornings from 08:00-12:30 for half a day for consecutive four months excluding Galileo Training

Award: Diploma from International Air Transport Association –IATA

Examination: will be per IATA Worldwide Exam Schedule (**March, June, September & December**)

Course Fee: USD1200.00 (Equivalent in **ETB 27,800.00 excluding VAT**) which does not include course fee for Galileo Reservation & Ticketing Training which is USD437.00. The course fee for **Galileo Reservation & Ticketing** training will be USD 437.00 (payable in ETB per the exchange rate at the time of payment and to be paid after completion of IATA-Foundation in Travel and Tourism course. This is excluding VAT

Registration: from 16-20 January, 2017 at Ethiopian Aviation Academy. Come with 'Kebele' ID, two passport sized pictures and original & copies of educational credentials.

Payment Period: between 23 January -31 January, 2017 at the Commercial Bank of Ethiopia-Airport Branch. Payment must be made by **C.P.O** by the name of "**Ethiopian Airlines Enterprise**". All payments made are non-refundable once training has started.

IMPORTANT: Please make sure you have Advised your CPO number to our office by telephone numbers: **0115-178-842/372 or 0115-174-427/ 372** after payment.

Thank you for choosing our training service